

## **U3A Sunbury Inc. A0038337N**

### **Membership Terms and Conditions**

Introduction: U3A Sunbury Inc. is a voluntary not for profit organisation. We are only able to operate with the generous help of our volunteer group leaders and organisers.

Purpose: These Terms and Conditions outline the obligations of our members.

Policy: Your membership with Sunbury U3A Inc. is provided under the following terms and conditions.

1. Always act in the best interests of the U3A and never do anything to bring the U3A into disrepute.
2. Abide by the terms and conditions of the constitution.
3. Treat fellow members with respect and courtesy at all times.
4. Comply with and support the decisions of the elected committee.
5. Advise the Membership secretary of any changes in your personal details.
6. Your current membership Name Badge must be presented at the time of course or activity attendance. It is not transferable.
7. Ticking 'I agree to the Membership Terms and Conditions' on the membership form gives Sunbury U3A Inc. permission to call a medical attendant or ambulance in case of an emergency.
8. U3A Sunbury reserves all rights to film, photo and video classes and activities, but will endeavour to respect your privacy where you let us know your preference. We may use photographs and/or videos of you for advertising and/or publicity purposes. If you do not wish for any photographs and/or videos to be used, please make your wishes known at the time the photo or video is taken.
9. Some classes and activities may attract an additional charge to cover extra costs or outlays. This will usually be stated in the course outline on the website.
10. Refunds are not usually available. But, please contact us if you have unusual circumstances.
11. Any data collected for our management activities will be strictly in accordance with our Privacy Notice (as outlined on our Membership Form).
12. We may use your email address to keep you informed about Sunbury U3A Inc. classes and activities and any community news that we consider important.
13. Members also agree to any future policies, such as Privacy, approved by the Sunbury U3A Inc. Committee of Management.

Review: Membership Terms and Conditions will be reviewed annually or earlier if required.

Approved by: U3A Sunbury Committee of Management

Date: 12<sup>th</sup> March 2019