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Inc. AOO38337N

## ANNUAL GENERAL MEETING

### MINUTES

**Date of Meeting:** Thursday 13<sup>th</sup> August 2020

**Location:** Online via zoom.

**Opening:** 10:00am

**Meeting guidelines:** The quorum for the annual general meeting is the presence (physically, by proxy or as allowed under rule 35, use of technology) of 10% of the members entitled to vote.  
Any motion requires a majority vote.

**Present:** Quorum reached - 30 attendees: C.Gray, J.Pace, L.Martin, G.Tooley, M.Bradbury, B.Bradbury, P. Zara, J.Dyson, L.Fisher, B.Collins, B.Young, A.Potter, M.Cann, R.Findeis, L.Sulley, A.James, K.Coates, C.Jeffrey, A.Jeffrey, R.Choo, B.Cook, G.Lewis, J.Lewis, K.Berkes, M.Wicks, L.Coady, R.Fleet, M.Allan, M.Allan H.Bull.

#### **1. Welcome and opening of Meeting**

President, J.Dyson welcomed members and declared the meeting open.

#### **2. Apologies and Proxies**

Apologies – E.Michaelidis, M.Wagstaff.

##### Proxies

M.Welsh has nominated M.Cann as her proxy

J.Welsh - has nominated M.Cann as his proxy

P.Bryne - has nominated J.Dyson as her proxy

J.McLeod - has nominated J.Pace as her proxy

R.Adderley - has nominated J.Pace as his proxy

#### **3. Confirm Minutes of the previous Annual General Meeting and any Special General Meeting held since then.**

(i) Minutes of Annual General Meeting held 8<sup>th</sup> August 2019 to be confirmed.

Moved: B.Young  
Seconded: R.Fleet  
Carried

#### 4. Presentation and Adoption of Annual Report

To receive and consider -

- (i) the Annual Report of the Committee on the activities of the Association during the preceding financial year; and
- (ii) the Financial Statement of the Association for the preceding financial year submitted by the Committee in accordance with Part 7 of the Act.

Annual Report of the Committee on the activities of the Association during the preceding financial year was presented by J.Dyson, President, on behalf of the Committee of Management.

Financial Statement of the Association for the preceding financial year submitted by the Committee in accordance with Part 7 of the Act was presented by B.Young, Treasurer on behalf of the Committee of Management.

**Motion:** To accept the Annual Report and Financial Statements as presented.

Moved: M. Bradbury  
Seconded: B.Cook  
Carried

#### 5. Determination of Annual Membership Fee

With the cancellation of many U3A Sunbury courses and events due to the COVID-19 restrictions, the Committee recommends the following motion regarding annual membership fees for 2021:

**Motion:**

- That all 2020 financial memberships be extended free of charge to 31st December 2021, and
- That current fees be retained for any new 2021 memberships.

Moved: L.Fisher  
Seconded: M.Allan  
Carried

#### 6. Thank you to outgoing Committee

President thanked the following outgoing Committee Members for their generous help and wonderful work:

M. Wicks  
M. Cann  
K.Berkes  
G.Tooley  
J.Pace

President then declared all current committee positions vacant.

## **7. Election of New Committee**

B. Bradbury, as presiding officer for the election of the Committee of Management, announced the following nominations. The following members have nominated and been proposed and seconded for positions on the new Committee of Management:

Office Bearers

President – J. Dyson

Treasurer – B. Young

Secretary – L. Martin

Ordinary Committee Members

C. Gray - Membership secretary

B. Cook - Property and Equipment

As the number nominated for these positions did not exceed the total number required, there is no election necessary, and all nominations are declared elected.

Newly elected President, J. Dyson, acknowledged and thanked all newly elected Committee members.

Members were thanked for their attendance.

## **8. Meeting closed - 10:30am**