



## Membership Agreement

### Introduction

U3A Sunbury Inc. is a voluntary not for profit organisation. We are only able to operate with the generous help of our volunteer group leaders and organisers.

### Purpose

These Terms and Conditions outline the obligations of our members.

### Policy

Your membership with Sunbury U3A Inc. is provided under the following terms and conditions:

1. To attend face to face classes you must comply with the up to date government requirement for vaccination.
2. Your Covid19 Passport or equivalent documentation must be sighted by U3A Sunbury authorised member before you can come to any face to face classes/events.
3. For the protection of other members please do not attend any face to face activities if you are ill. Please ensure that if you receive a positive test for Covid-19 that you notify Beris Cook immediately on 0417 147 356.
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4. Please make sure you have read 'The Covid19 Plan' and that you know your obligations towards ensuring both your own and other U3A Sunbury member's safety.
5. The Covid19 Plan can be found at 'About Us' on the Sunbury U3A website.
6. Always act in the best interests of the Sunbury U3A and never do anything to bring the Sunbury U3A into disrepute.
7. Abide by the terms and conditions of the constitution.
8. Treat your fellow members with respect and courtesy at all times.
9. Comply with and support the decisions of the elected committee.
10. Advise the Membership secretary of any changes in your personal details.
11. Ticking "I agree to the Membership Terms and Conditions" on the membership form gives Sunbury U3A Inc. permission to call a medical attendant or ambulance in case of an emergency.

12. U3A Sunbury reserves all rights to film, photo and video classes and activities but will endeavour to respect your privacy where you let us know your preference. We may use photographs and/or videos of you for advertising and/or publicity purposes. If you do not wish for any photographs and/or videos to be used, please make your wishes known at the time the photo or video is taken.
13. Some classes and activities may attract an additional charge to cover extra costs or outlays. This will usually be stated in the course outline on the website.
14. If an event is cancelled or a member is unable to attend, we will endeavour to provide a refund for monies paid, however this cannot always be guaranteed.
15. Any data collected for our management activities will be strictly in accordance with our Privacy Policy (as outlined on our Membership Form).
16. We may use your email address to keep you informed about Sunbury U3A Inc. classes and activities and any community news that we consider important.
17. Members also agree to any future policies, such as Privacy, approved by the Sunbury U3A Inc. Committee of Management.
18. Members must sign into all Courses or Events attended for their own safety and in accordance to the requirements of U3A Sunbury's COVID Safe Plan which can be sighted on the Website.

### Related Policies:

- Privacy Policy for Members P01
- Code of Conduct Policy for Members P02
- Bullying Policy for Members P03
- Covid Policy P05

Review: Membership Terms and Conditions will be reviewed annually or earlier if required.

Version Number	Membership Agreement V1.0
Endorsed by Policy Devel. Sub-Committee	Date: 15 October 2021
Endorsed by Committee Management	Date: 9 November 2021